



# Volunteer Enrollment/Update Form

Name \_\_\_\_\_

Address \_\_\_\_\_  
MAILING ADDRESS CITY ST ZIP CODE

Birth Date \_\_\_\_\_  
MONTH/DAY/YEAR

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Home Email \_\_\_\_\_

Transportation: Drive? Y N If answer is no, do you take public transportation? Y N

(Indiana statutes and RSVP require you to have the minimum coverage of vehicle insurance if using personal automobile to and from volunteer work.)

Name of Insurance Carrier \_\_\_\_\_

- \* Have you ever been convicted of a felony? Y N
- \* Are you willing to have a criminal history check run? Y N
- \* May we use your name and/or picture in news stories, newsletters or other promotional activities? Y N
- \* If you are new to RSVP, how did you hear about us? \_\_\_\_\_
- \* If you are a veteran RSVP member, what year did you begin with RSVP? \_\_\_\_\_

## EMERGENCY INFORMATION

In case of emergency while volunteering, please notify:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**RSVP volunteers are covered while volunteering by a supplemental accident and liability insurance paid for by RSVP. Please state your beneficiary's name and contact information. *You may designate your estate or an organization as beneficiary if you do not wish to name an individual.***

Beneficiary's Name \_\_\_\_\_

Relationship \_\_\_\_\_ Home/Cell Phone \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP CODE



## INTEREST/ASSIGNMENT INFORMATION

The following information is requested (not required)  
to ensure the best possible placement of volunteers

NAME \_\_\_\_\_

### EXPERIENCE

EDUCATION: (Check all that you have completed)

High School       Technical School       College       Graduate School

State your major area of study \_\_\_\_\_

Occupation/Profession (prior to retirement, if retired) \_\_\_\_\_

Are you currently volunteering anywhere? Y N If so, with whom? \_\_\_\_\_

What skills do you currently have and would like to use in your volunteer work? \_\_\_\_\_

### ACTIVITIES

Are you uncomfortable performing any of the following activities? (Please check any that apply)

Lifting heavy objects       Standing for long periods of time       Sitting for long periods of time  
 Playing with children       Sitting on the floor       Carrying children  
 Running       Canoeing (river clean-ups)       Using a computer  
 Reading       Working with animals       Working outdoors  
 Driving/Delivery      Other (please specify) \_\_\_\_\_

### DISASTER ASSISTANCE –

Training is available for community volunteers to help in the event of a disaster.

Are you interested in becoming a trained volunteer to be contacted if a disaster (tornado, ice storm, flood, etc.) strikes? (Please circle) Y N

If so, please check any of the following services you are interested in receiving training for:

Making phone calls       Serving food       Helping at sign-in tables  
 Taking vital signs       Giving first aid       Providing childcare

Other (please specify) \_\_\_\_\_

### SPECIAL NOTIFICATION LIST -

This is a list we refer to when local non-profits are looking for one-time assistance with special events or fundraising events. We will contact volunteers on our list when we receive requests for assistance from the non-profits. Are you willing to be contacted for special events? (Please Circle) Y N

## INTERESTS

Please check the top 10 choices for volunteer assignments that interest you:

### ADMIN/MANAGEMENT

- Accounting/Bookkeeping
- Data Entry
- Clerical
- Reception
- Computer
- Bulk Mailings

### EVENTS

- Outdoors
- Fairs & Festivals
- Fundraising

### LEADERSHIP

- Board of Directors
- Committees
- Advisory Board
- Community Development
- Management Consulting
- Social Services Planning
- Volunteer Management

### ENVIRONMENT

- Energy Conservation/Weatherization
- Clean Water/Air
- Recycling
- Wildlife
- Beautification
- Gardening

### COMMUNICATIONS

- Media
- Newsletters/Publications
- Websites
- Public Speaking
- Public Relations
- Marketing

### ARTS/ENTERTAINMENT/TOURISM

- Musician/Singer
- Theater
- Artist
- Art Center
- Historical Museums
- Visitor Center

### HUMAN NEEDS

- Tax Preparation Assistance
- Homelessness/Housing
- Family Support
- Crisis Intervention
- Addiction Counseling

### HEALTH/NUTRITION

- Hospital/Clinic
- Nursing Home
- Food Banks
- Meal Delivery
- Meal Preparation/Serving
- Health Education

### EDUCATION

- Early Childhood Development
- After-school
- Tutoring/Mentoring
- Adult Education
- Library
- Literacy/Reading

### PUBLIC SAFETY

- Disaster Preparedness
- Police/Fire Administration
- Neighborhood Watch

### CONSTRUCTION/CRAFTS

- Home Repair/Maintenance
- Carpentry
- Restoration
- Knitting/Crocheting
- Sewing
- Photography
- Craft Instruction

### CHILDREN/FAMILY ACTIVITIES

- Games/Exercises
- Coach/Instructor

### ANIMAL CARE

OTHER \_\_\_\_\_

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## OTHER INFORMATION

When being recognized for a job well done I prefer: (please check)

- Recognition in a countywide publication
- Verbal thanks privately
- Team celebration
- Certificate of appreciation
- Verbal recognition publicly
- Written note of appreciation
- No preference

I prefer to be called by a nickname  No  Yes- Nickname \_\_\_\_\_